

ADMINISTRATIVE REPORTS

Statistical information often has a time value. Delayed reports place an inconvenience and burden upon others who must use the information and may in some instances result in a financial loss to the parish.

Each principal, director, supervisor, or other administrator shall give careful consideration to all procedures related to reports, accounting, and general business matters that are required for the administration of the school program and shall make accurate and prompt return on scheduled dates of all statistical and other information required in order to assure such reports are submitted in time to satisfy date requirements.

Ref: La. Rev. Stat. Ann. §§17:92, 17:93.